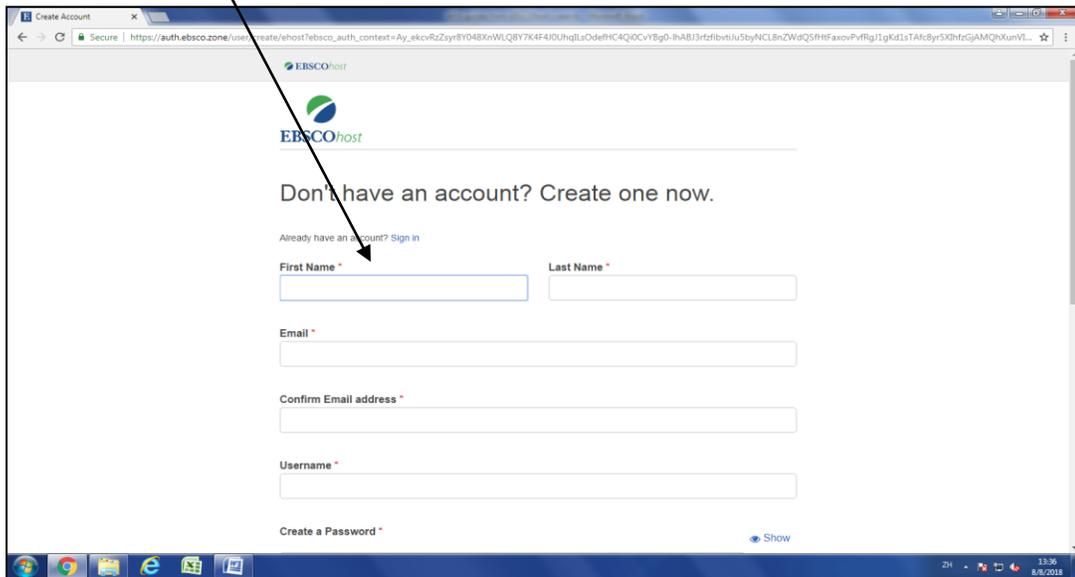


APA Reference from EBSCOhost's Search

Part A : Creating the EBSCOhost and EndNote Account

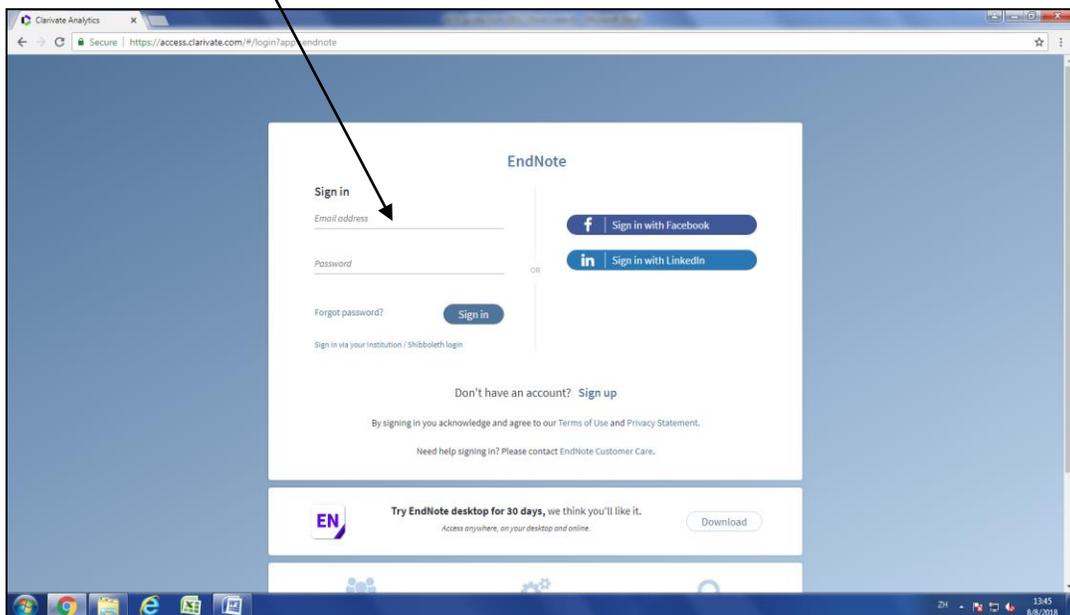
Ignoring this Part A, if you have already registered both of accounts, then going to Part B.

1. Follow the screen said to create an EBSCOhost's account until it is completed



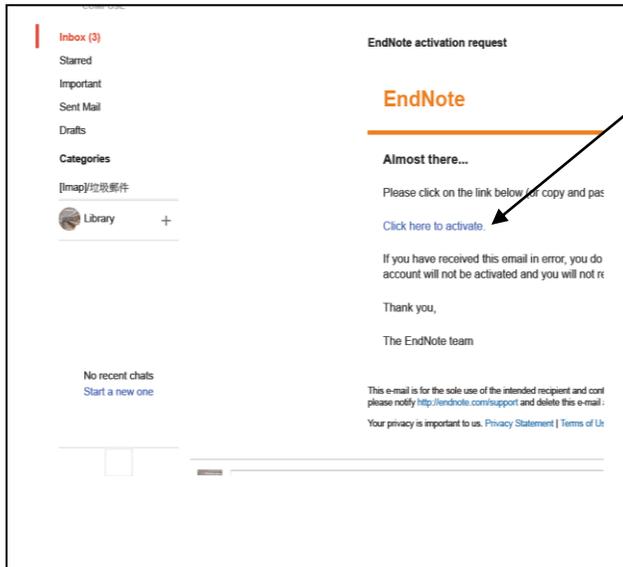
The screenshot shows the EBSCOhost account creation page. The browser address bar displays a long URL starting with 'https://auth.ebscozone.com/...'. The page features the EBSCOhost logo and the heading 'Don't have an account? Create one now.' Below this, there is a link for 'Already have an account? Sign in'. The registration form includes fields for 'First Name', 'Last Name', 'Email', 'Confirm Email address', 'Username', and 'Create a Password'. A 'Show' link is located at the bottom right of the form. A black arrow points from the text 'EBSCOhost's account' in the instruction above to the 'First Name' input field.

2. Follow the screen said to create an EndNote's account until it is completed



The screenshot shows the EndNote sign-in page. The browser address bar displays 'https://access.clarivate.com/#/login?app=endnote'. The page has a blue background and features the 'EndNote' logo. On the left, there is a 'Sign in' section with fields for 'Email address' and 'Password', a 'Forgot password?' link, and a 'Sign in' button. On the right, there are social media login options: 'Sign in with Facebook' and 'Sign in with LinkedIn'. Below these, there is a link for 'Sign in via your institution / Shibboleth login'. At the bottom, there is a 'Don't have an account? Sign up' link, a disclaimer about terms and privacy, a link for customer care, and a promotional banner for 'Try EndNote desktop for 30 days, we think you'll like it.' with a 'Download' button. A black arrow points from the text 'EndNote's account' in the instruction above to the 'Email address' input field.

3. Receive an E-mail of “**EndNote activation request**”, and then press “Click here to activate.” to confirm the registration



Note : it is no E-mail of activation request sent by EBSCOhost

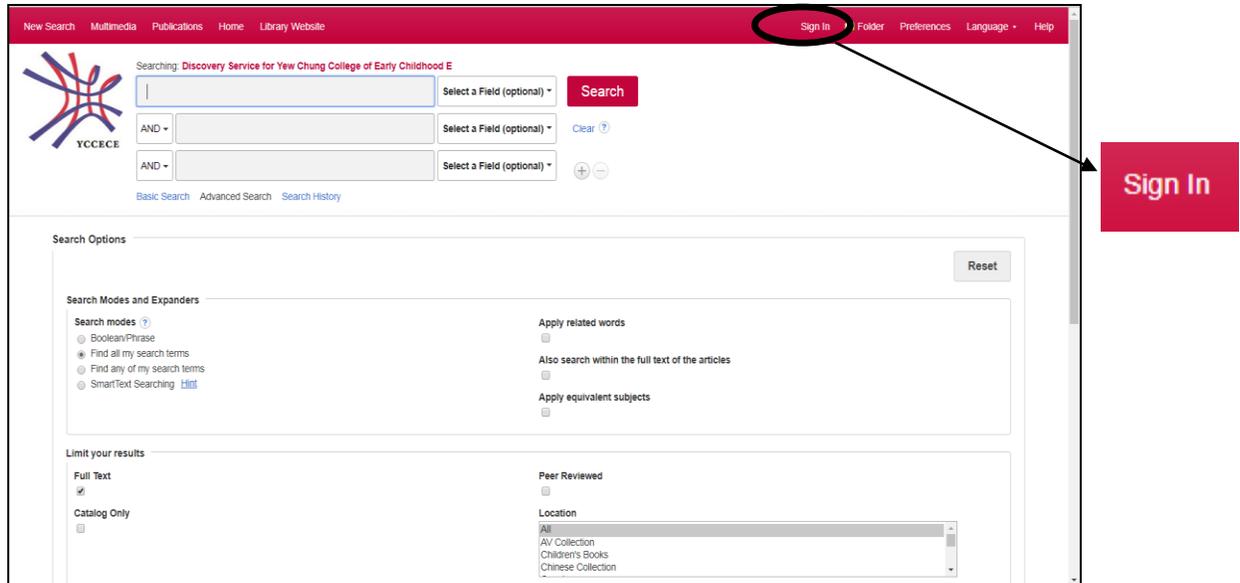
4. Go to Part B after finishing the creation of both of accounts

Part B : Starting the Search and Saving the Record(s)

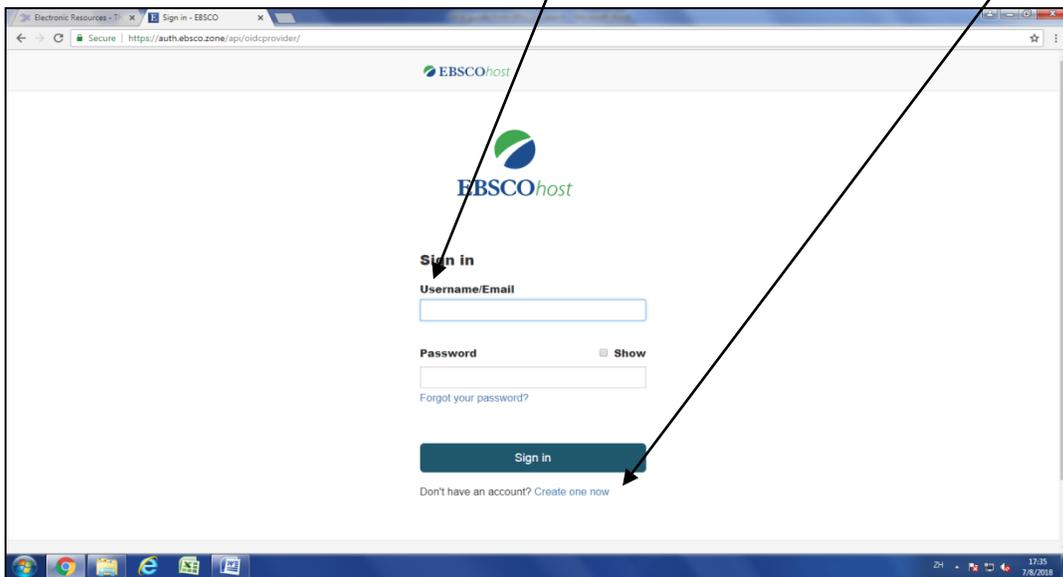
1. Open the [YCCECE Library](#) webpage
2. Select “Multi-search” from the right-hand-side top



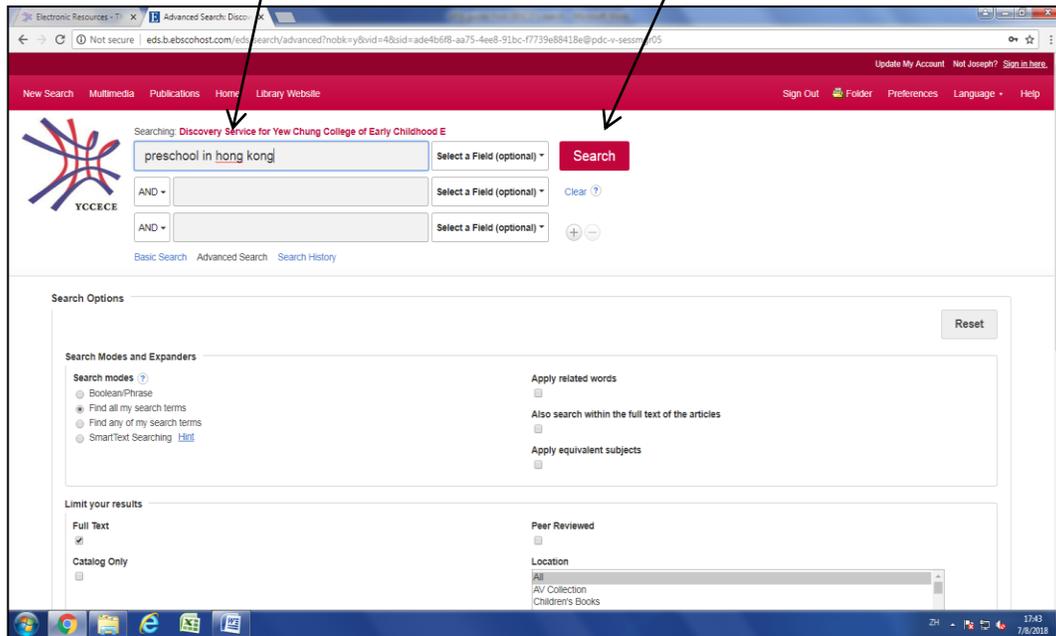
3. Select “Sign In” to login into EBSCOhost



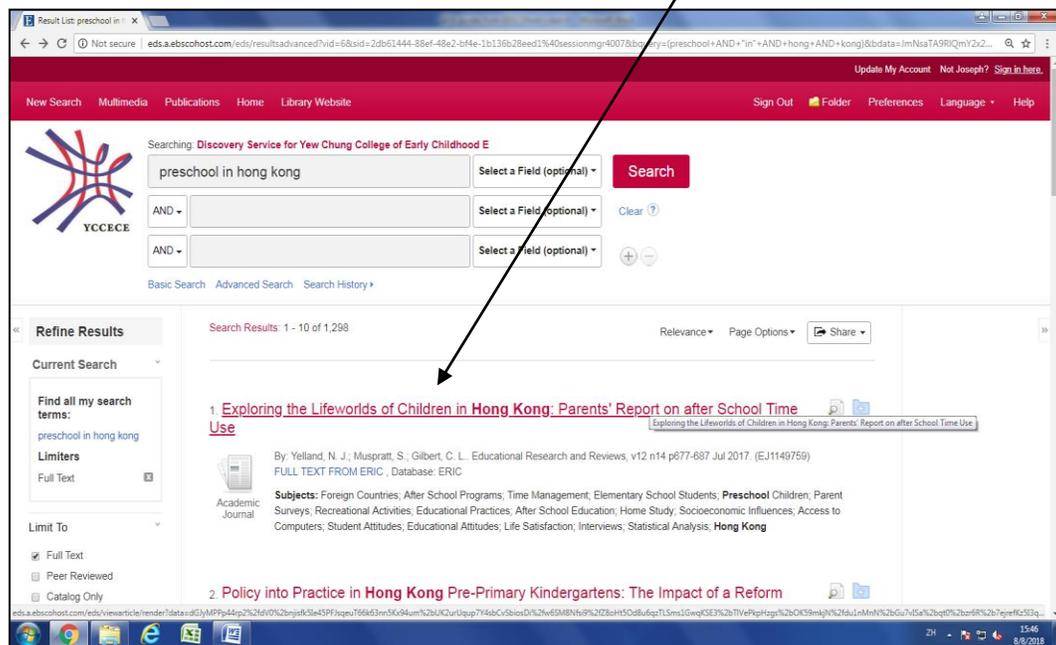
4. Input the login information as the screen said, but if no account, clicking “Create one now”



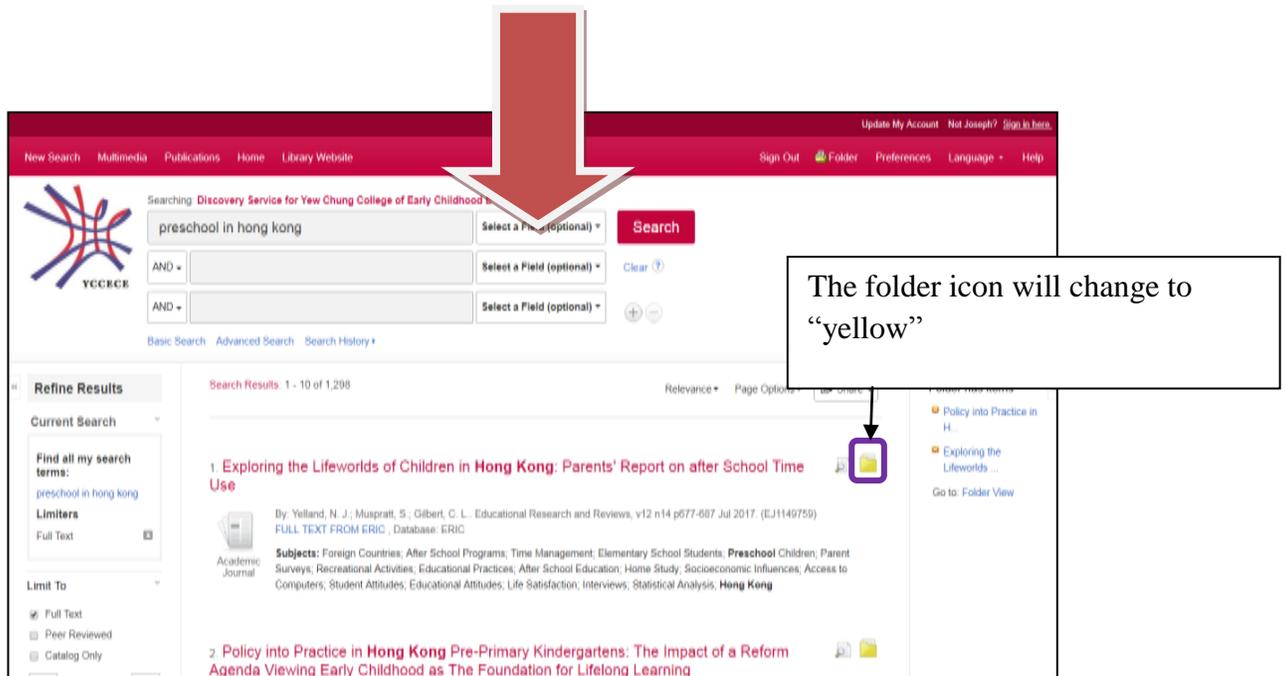
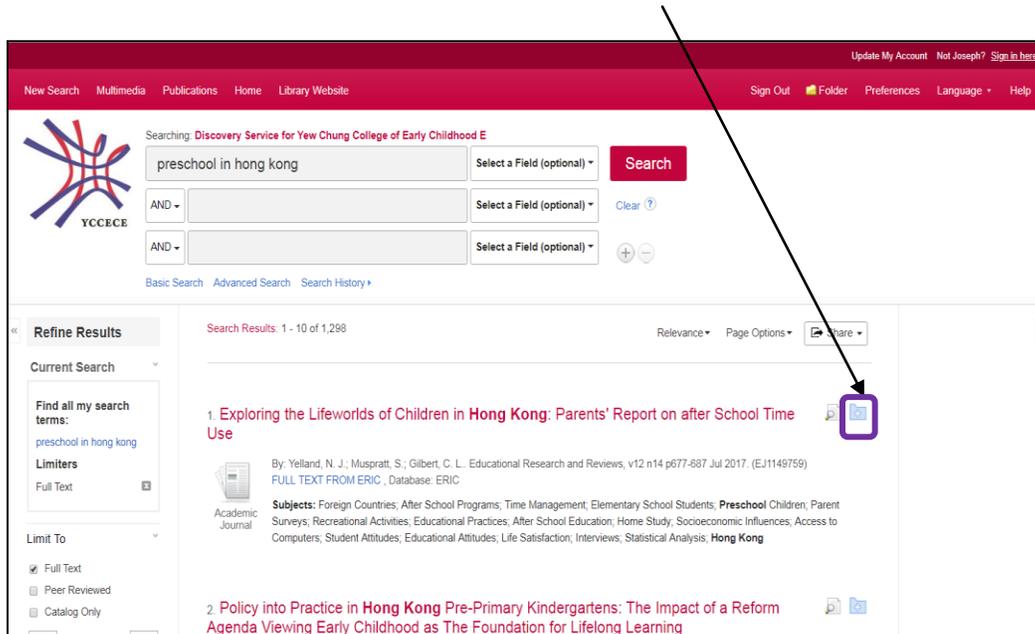
5. Type the search term(s) in the box, and then press “Search”



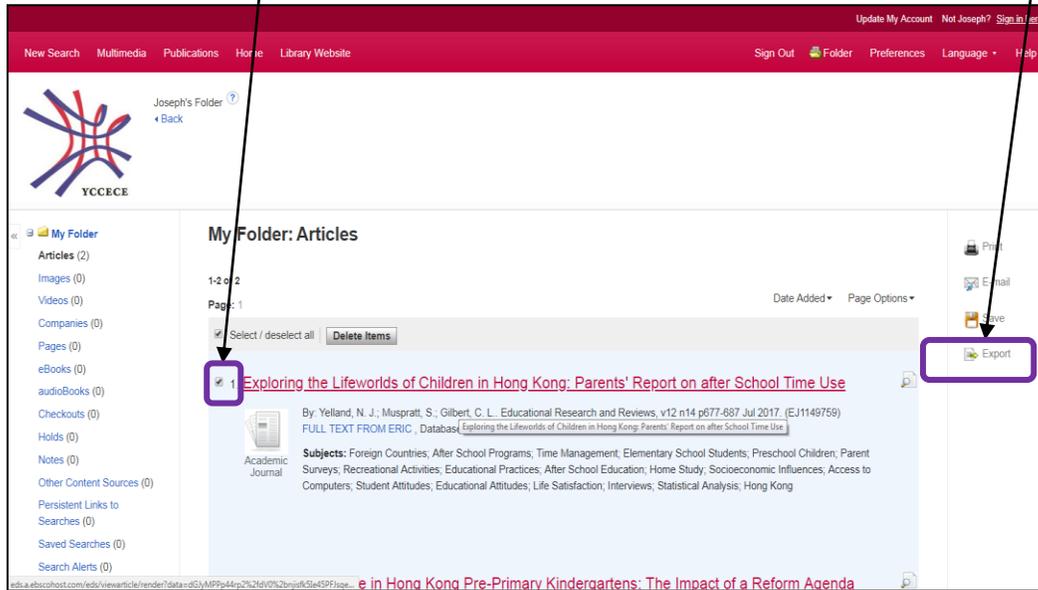
6. Show the result list, and then choose the expected article(s) to obtain the fulltext



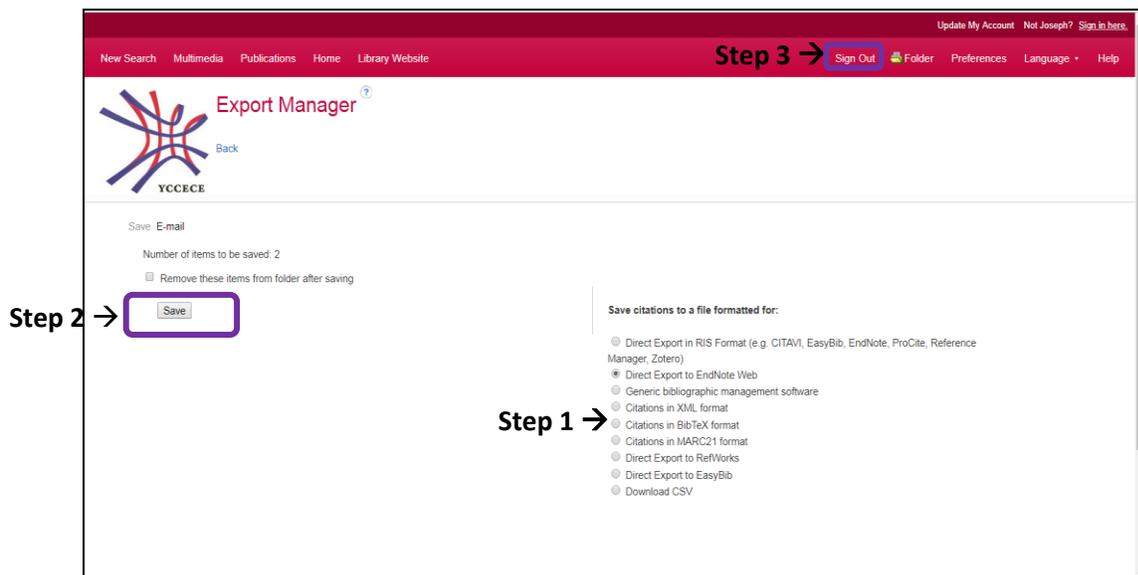
7. Make the APA format for the expected article(s), and then click the right-hand-side “Folder-like icon” that will be turned into yellow, saving the article(s) on “My Folder: Articles” until all completed



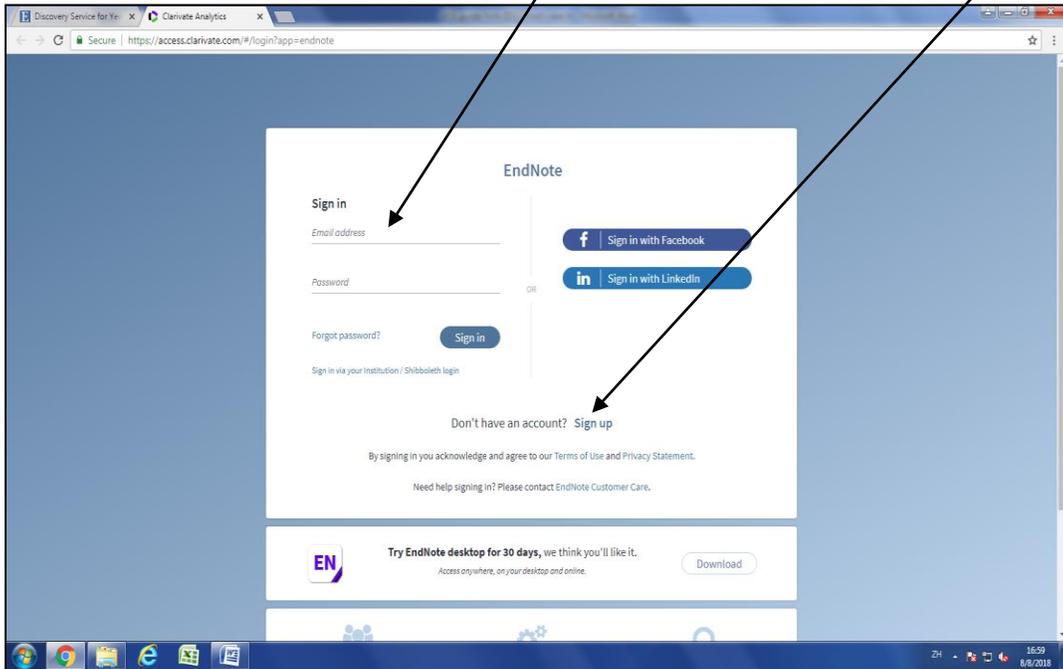
8. Tick the expected article box that will be prepared for APA list, and then click “Export” until all completed



9. Select “Direct Export to EndNote Web”, press “Save”.
If you no longer to use EBSCO, then press “Sign Out” after the completion



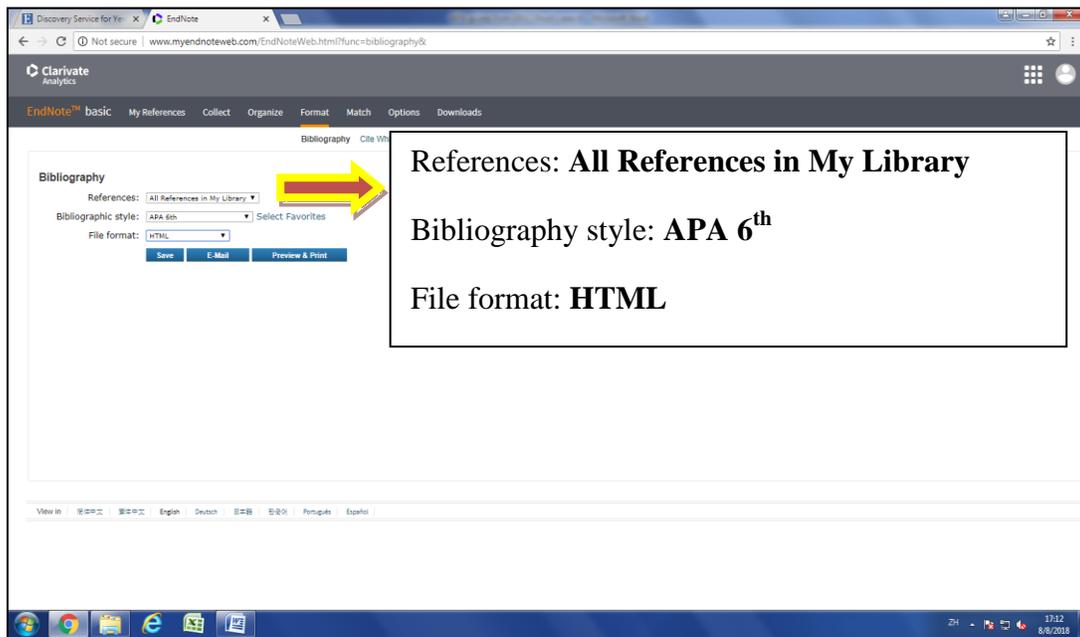
10. Input the login information as the screen said, but if no account, clicking “Sign up”



11. Select “Format” → “Bibliography”, and then show how many record(s) imports from EBSCOhost



12. Select the criteria as below listed

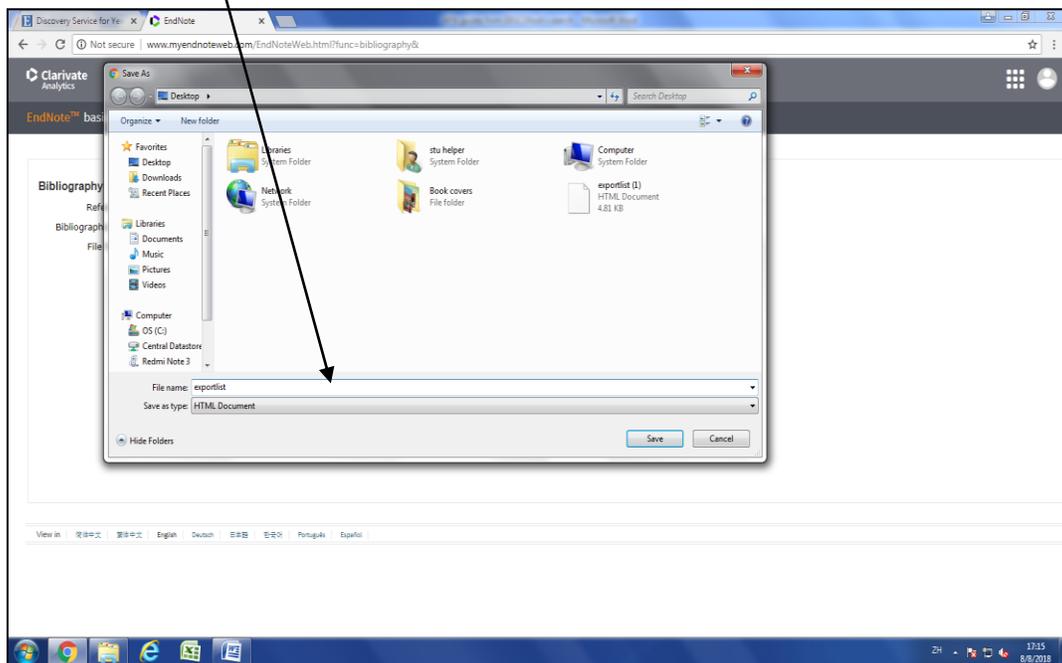


The screenshot shows the EndNote web interface with the 'Bibliography' settings panel. A yellow arrow points from the 'References' dropdown menu to a text box on the right. The text box contains the following information:

- References: **All References in My Library**
- Bibliographic style: **APA 6th**
- File format: **HTML**

The interface also shows options for 'Bibliographic style' (set to APA 6th) and 'File format' (set to HTML), along with 'Save', 'E-Mail', and 'Preview & Print' buttons.

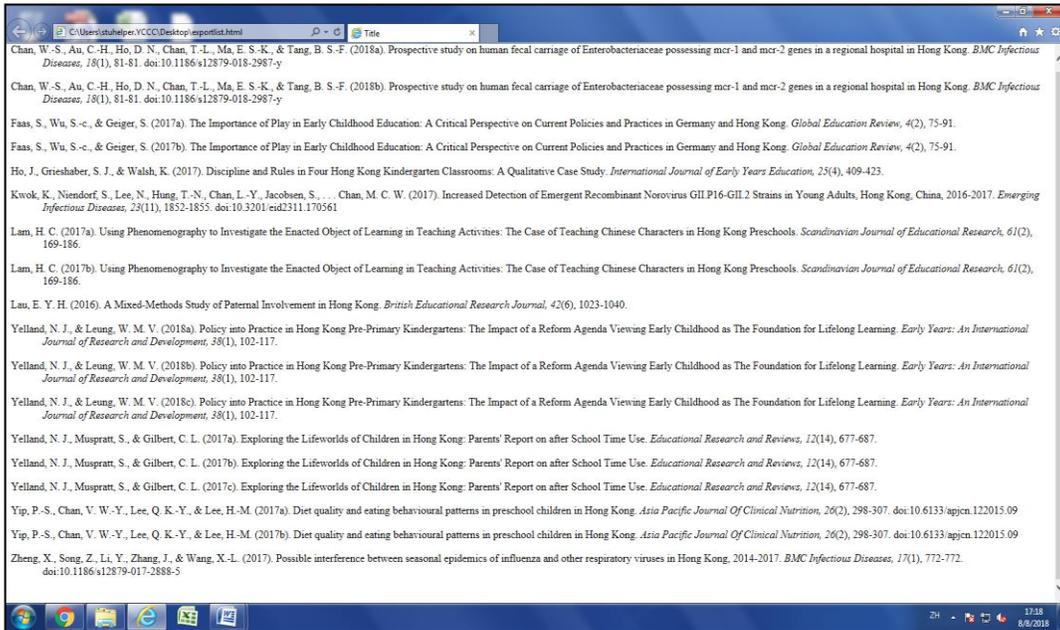
13. Give the filename to be saved



The screenshot shows a 'Save As' dialog box overlaid on the EndNote interface. The dialog box is titled 'Save As' and shows the 'Desktop' location. The file name is 'exportlist' and the save type is 'HTML Document'. A black arrow points from the text 'Give the filename to be saved' to the 'File name' field.

File name: exportlist
Save as type: HTML Document

14. Open the saved HTML file, and then copy all records to a Word file for editing as they are not the accurate APA format



15. Edit the format, referring to [APA Guide](#) under the Guides of [YCCECE Library Web](#)
Example :

original EndNote record ---

Faas, S., Wu, S.-c., & Geiger, S. (2017). The Importance of Play in Early Childhood Education: A Critical Perspective on Current Policies and Practices in Germany and Hong Kong. *Global Education Review, 4*(2), 75-91.

the edited record ---

Faas, S., Wu, S. C., & Geiger, S. (2017). The importance of play in early childhood education: A critical perspective on current policies and practices in Germany and Hong Kong. *Global Education Review, 4*(2), 75-91.

*if any question, please contact the library staff at +852-39779880 or library@yccece.edu.hk